

## **CHECKLIST FOR AVOIDING COMMON FORM ERRORS ON SIRAS**

### **Student Information & Services**

- Hispanic/Latino left blank
- Race - Intentionally left blank
- Transportation marked Yes with no level stated
- Physical Education not checked
- Missing items on any line in services box

### **Present Levels**

- No parent concerns or comments
- Missing vision and hearing tests
- Missing STAR scores

Transition page- all tran reg boxes checked (do not have to check box for Other services on SIS page)

### **Goals and/or Goals & Objectives pages**

- Missing Area of Need
- Missing Responsible Discipline
- Missing progress towards last year's goals and/or reason for goal
- Failure to check language of instruction for ELs
- Check box for either accessing the core or addresses other needs & indicate domain

### **Classroom Accommodations & Modifications**

- Empty boxes

### **ELD Information page**

- Missing CELDT scores and/or date
- No goal number

### **Least Restrictive Environment**

- Check each program option discussed - only one checked
- FAPE box left blank

### **Agreement/Attendance**

- Missing signatures of required parties:
  - General Ed teacher - without excusal form
  - Interpreter for ELs